

Bromsgrove District Council – New Homes Bonus Application for Grant 2017/18

£2,881 up to £28,800



APPLICATION FORM

Please complete ALL sections of the form; it is not sufficient to refer to attached information. Please refer to the Application Pack for guidance. The closing date for receipt of all applications is 5.00 pm on Friday 16th June 2017. No late applications will be accepted under any circumstances. For the first time, this year there will be an opportunity for applicants to have their submissions verified, giving them an opportunity to be resubmitted prior to the closing date. This will apply to applications received no later than 9 am on 30th May 2017. Any incomplete application received after that date will be automatically rejected.

PLEASE ANSWER ALL QUESTIONS IN FULL – failure to do so may result in your application being rejected.

1. CONTACT DETAILS Prime Contact for all correspondence.

GROUP/ORGANISATION:

PERSON SUBMITTING THE APPLICATION:

POSITION IN ORGANISATION:

Address:

Post Code: Email Address:

Telephone number: Day: Evening:

How did you find out about the grant scheme:

Project title:

Aims and Objectives of the Project:

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2. ELIGIBILITY- including Support from Ward Councillor

When will your project: Start: Finish:

Total Cost of Project:

Amount of grant applied for:

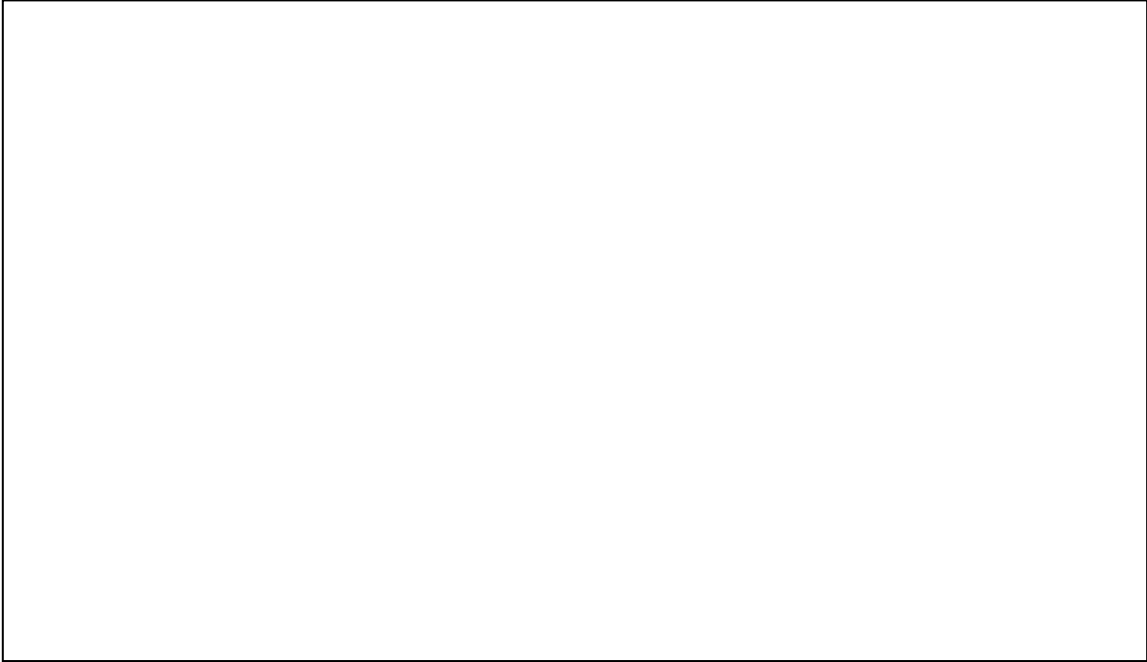
How do you intend to provide the balance of funds required for the project?

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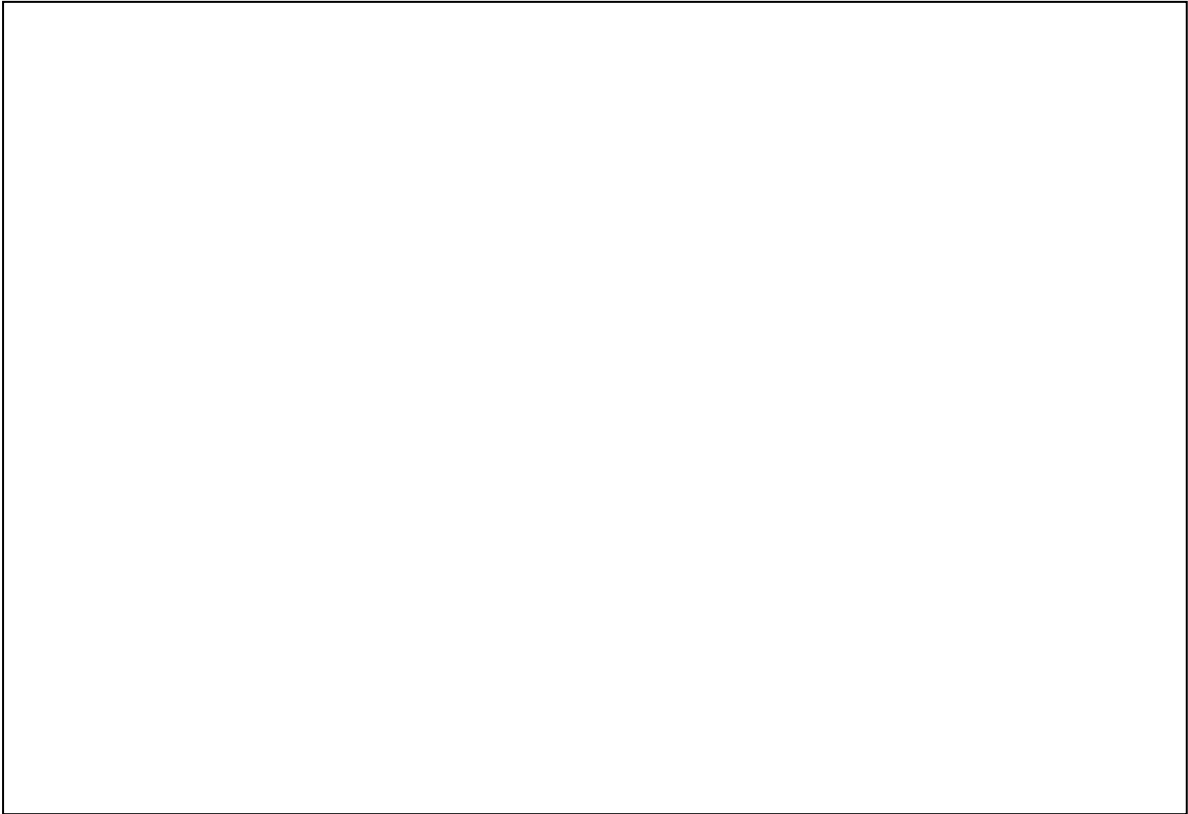
- a) Please ask your Ward Councillor to provide a detailed statement as to why they support your project (including highlighting how it meets the Council's strategic priorities) and ask them to sign the form where indicated.**

(up to 1,000 words)

b) Please evidence how your community has been affected by growth and is therefore eligible for a NHB Grant (including the details of all relevant housing developments):



c) Please describe in 500 to 1,000 words (maximum) the details of your project



d) Please demonstrate how the impact of growth on your community will be met by this project.

3. PROJECT COSTS

Have you got all necessary permissions (e.g. planning; Environment Agency) and insurances for this project to go ahead? YES NO

What are the tenure arrangements for land or property affected by your project?

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How long has the lease left to run?

Provide a full breakdown of the project, item costs and sources of funding. Describe each item and its funding source. If the NHB Grant Scheme is to fund the item enter BDC as the source.

Item	Cost
Total	

If the grant applied for is only part funding your project please fill in the following details:

Funder	Amount	Status (granted, pending)
TOTAL		

Will part or all of your project still go ahead if the Council is unable to give you all the funding that you have applied to the Council for?

Please tell us what you could achieve if only part of the Council's funding was awarded.

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Please give details of any other financial assistance your organisation has previously received from the District/Parish Council.

Source	Amount requested	Application status

4. GROUP/ORGANISATION DETAILS

If your group or organisation is a branch of, or is affiliated to, any other organisation, please provide details:

Organisation name:

Headquarters' address:

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Does your organisation have its own bank account? YES NO

Is your organisation a registered charity? YES NO

If YES, please provide your registration number:

Is your organisation VAT registered? YES NO

If YES, please provide your VAT registration number:

How many years has your organisation been in existence?

Briefly list your organisation's main aims and objectives:

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Please provide the following information about your users (individuals):

Age	Resident In Ward – Female	Resident In Ward - Male	Resident In District – Female	Resident In District -Male	Resident In Surrounding – Female	Resident in Surrounding - Male
Aged under 18						
Aged 18-65						
Aged over 65						
TOTAL						

5. STRATEGIC PURPOSES FOR 2017

Please state which of the Council Strategic Purposes you believe your project relates to:

Purpose	Yes /No
Help me to Live my life independently	
Help me to be financially independent	
Keep my place safe and looking good	
Help me run a successful business	
Provide Good things for me to see, do and visit	
Help me to find somewhere to live in my locality	

Please give a brief description of how your project meets the strategic objectives that you have ticked above.

6. SUPPORTING INFORMATION

Please provide the following:

- A copy of your Organisation's latest audited accounts. If not available please state why.
- A copy of your organisation's Rules and Regulations and/or Constitution.
- Evidence of local need for this project (e.g. letters, petition, etc) please submit copies with your application.

Please enclose any other information that will support your application (for example: background to the project, details of local support/need for the project, how you intend to involve the community, benefits to Bromsgrove District residents, partnerships, etc).

Ensure the following information is enclosed with this form and tick off all items provided. If you are not enclosing everything requested you MUST explain why as this may invalidate your application.

- Application Form for Grant
- Audited Accounts
- Copy of your organisation's Rules and Regulations and/or Constitution
- Evidence of local need for the project.
- All signatures completed.
- Copies of estimates relating to work for which a grant is sought.
- Where appropriate, plans of proposed work.

Please feel free to include any other relevant information in support of your application, for example photographs. *The Council reserves the right to request further information if required.*

Signed by applicant: Date:

Second Signature: Date:

Second signature of person in authority within the organisation e.g. Chairman or Treasurer

Ward Councillor (signature): Date:

THE CLOSING DATE FOR ALL APPLICATIONS IS 5.00 p.m. on Friday 16th June 2017. Application forms will not be accepted after this date under any circumstances.

7. PAYMENT DETAILS

If your organisation is granted a New Homes Bonus award, the Council will transfer the money direct to your bank account using the Bankers Automated Credit System (BACS). The BACS system is quicker and more secure; you will receive by post a remittance advice slip advising you when the payment will be made. To ensure swift payment of your grant, please provide us with the following information:

Bank Details	
Account Name	
Account Number	
Bank Sort Code	
Bank or Building Society Name	
Building Society Roll Number (if applicable)	